

Instructions for Chongqing University International Student Service System

(November, 2025)

1. Preparatory Step: Review the Application Guide

Before applying, please carefully read the Application Guide of the corresponding program to understand the application requirements, document specifications, and deadline. Failure to meet the requirements may affect your application progress.

2. Registration

Registration URL: <https://cqu.17gz.org/member/login.do>

The page supports Chinese/English switching (via the button in the upper right corner); The registration function is located on the right side of the page.

重庆大学 CHONGQING UNIVERSITY 国际学生在线服务系统 International Student Service System

Registration Guide 中文

Account Sign In

User Name/Email:

Password:

Verified Code:

Sign In Register

Forgotten password Resend email to activate

News List

- April 10 2025 Notice on Extension of Deadline for Application of 2025 Chinese Government Scholarship Type B - Silk Road Program
- April 10 2025 关于延长2025年重庆大学来华留学生中国政府奖学金B类“丝绸之路”项目申请截至日期的通知
- March 2025 2025 Chinese Government Scholarship Type B - Silk Road Program Application Guide
- March 2025 2025年重庆大学来华留学生中国政府奖学金B类“丝绸之路”项目招生简章

Mobile App: Study abroad assistant 留学助手

Android iPhone

QR Code

1) Enter the registration page

Click “Register” and enter the page of “Registration Agreement” as in the following picture. Carefully read the terms, choose “Accept” and enter the page of user registration.

Registration Agreement

申请人保证/I hereby affirm that:

1)上述各项中填写的信息和提供的材料真实无误。如因个人信息错误、失真造成不良后果，责任由本人承担。
All information and materials provided are factually true and correct. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I've certified be false.

2)在华期间，遵守中国的法律和法规，不从事任何危害中国社会秩序的，与本人来华学习身份不相符合的活动；
During my stay in China, I shall abide by the laws and decrees of the Chinese government, and will not participate in any activities which are deemed to be adverse to the social order in China and are inappropriate to the capacity as a student;

3)在学期间，遵守学校的校纪校规，尊重学校的教学安排。
During my study in China, I shall observe the rules and regulations of the university, and will concentrate on my studies and researches, and will follow the teaching programs provided by the university.

Reject

Accept

2) User registration

Fill in all information as in the picture below, click “Register” to submit.

Member register

*User Name:

*Password:

weak

middle

strong

The password strength is not enough. Please use at least three combinations of numbers, uppercase letters, lowercase letters and special characters! And the password length is at least 8 bits!

*Confirm Password:

*E-mail:

Please register with valid email address, otherwise your account cannot be activated.

*Verify Code:

A I I T

After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link.

Register

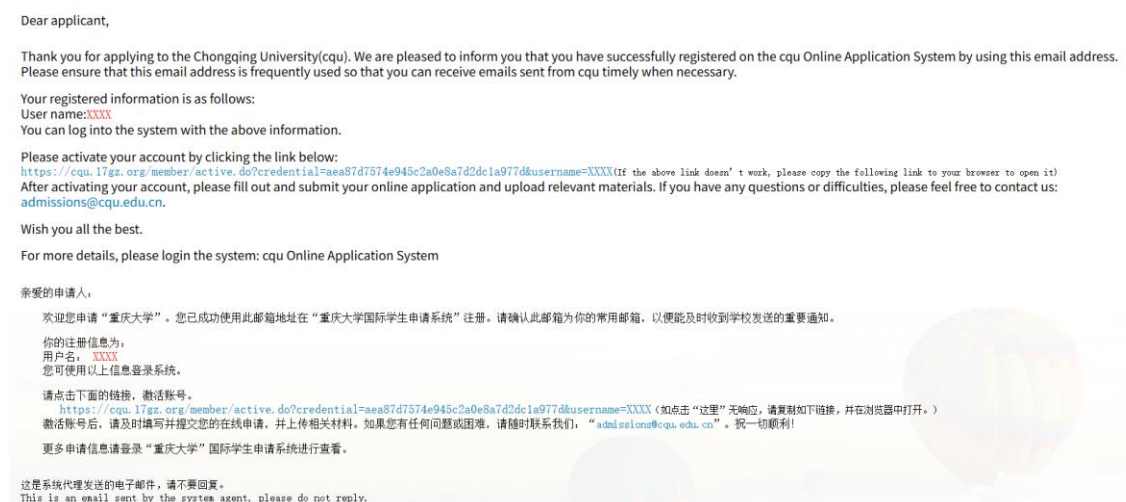
Close

Attention:

1. “ * ” means compulsory. The registration could not be submitted if it is empty!
2. E-mail must be authentic. It is the only way to retrieve the password.

3) Activate your account

After successful registration, log in to the email address you provided to receive the system-generated activation email; The email contains your username and an activation link. Click the link to activate your account.



3. Log in to the System

Open the login page and enter your user name, password and the verification code displayed; Click the “Sign In” button to access the system homepage.

Account Sign In

User Name/Email:
XXXXXXXX

Password:
●●●●●●●●

Verified Code:
Y X P X

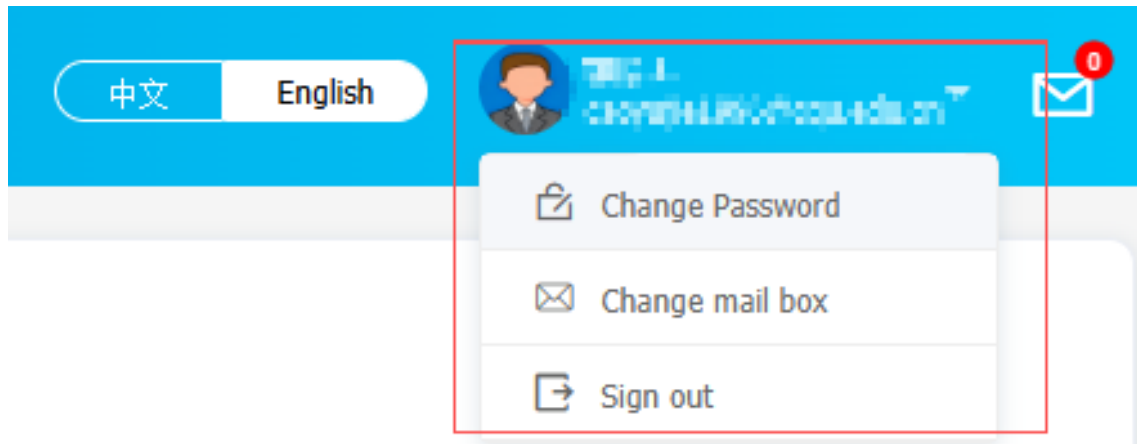
Sign In Register

Forgotten password Resend email to activate

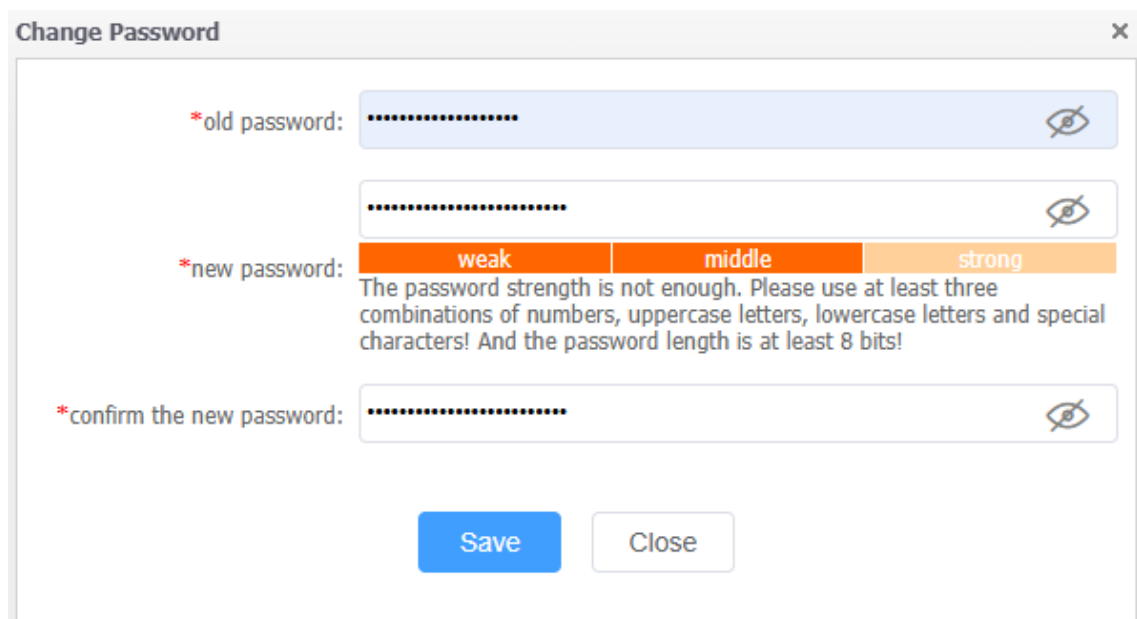
4. Password Management (Modification/Retrieval)

1) Change Password

After logging in, hover over your avatar in the upper right corner and select “Change Password”;

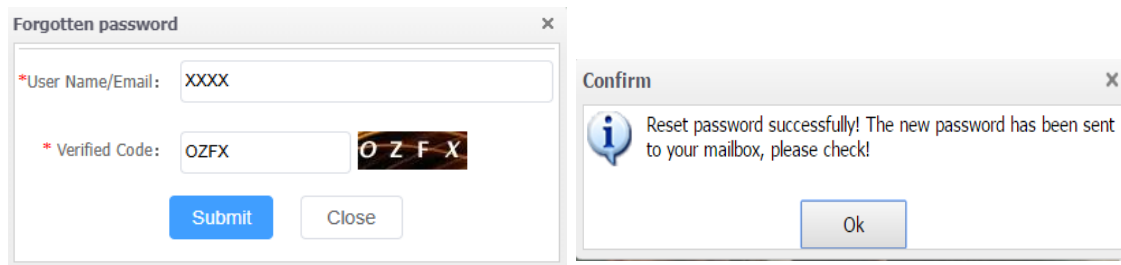


Enter your old and new passwords, and then click “save”.

A screenshot of a 'Change Password' dialog box. It contains three password input fields: '*old password:', '*new password:', and '*confirm the new password:'. Each field has a toggle icon (an eye) to the right. The '*new password:' field has a strength indicator below it with three tabs: 'weak' (orange), 'middle' (orange), and 'strong' (yellow). Below the tabs, a message reads: 'The password strength is not enough. Please use at least three combinations of numbers, uppercase letters, lowercase letters and special characters! And the password length is at least 8 bits!'. At the bottom, there are two buttons: 'Save' (blue) and 'Close' (white).

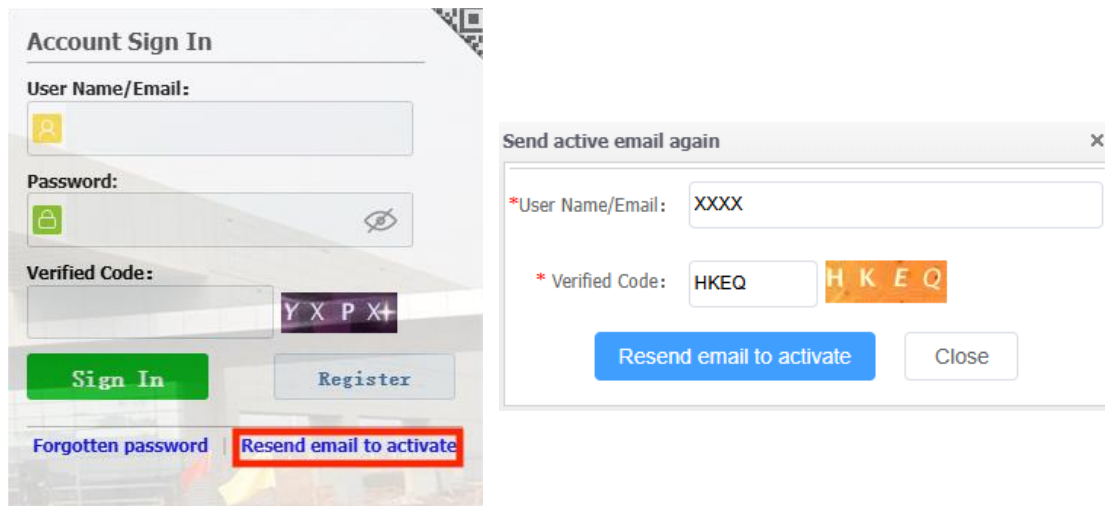
2) Retrieve password

Click “Forgotten password” on the login page, enter your user name/e-mail and verification code, then click “Submit” as in the picture below. The system will send a temporary new password to your registered email. Log in with the temporary password and modify it to a custom password.



5. Resend Activation Email (if necessary)

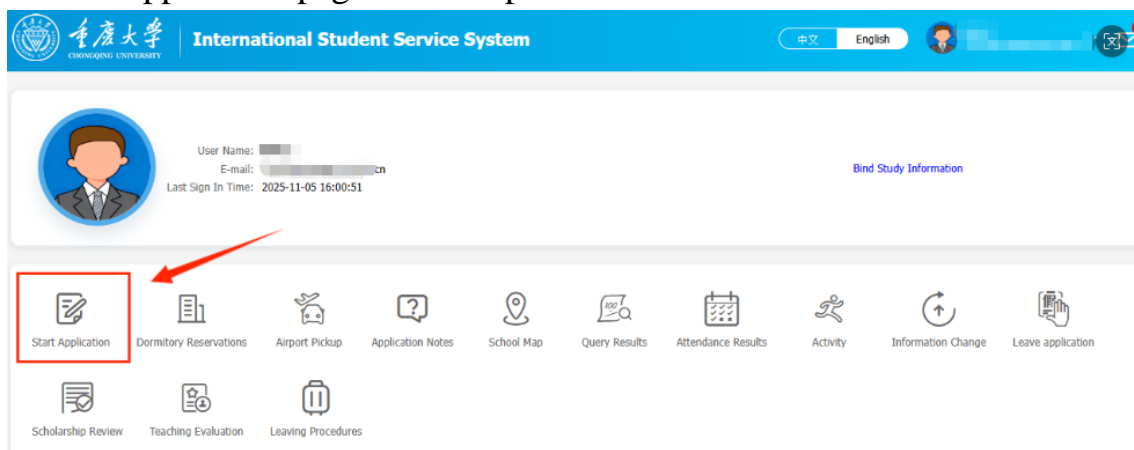
If you do not receive the activation email or the link expires, click “Resend Activation Email” on the login page; Enter your username/email and verification code, then click "Resend Activation Email".



6. Application Process

1) Enter the application page

Enter the application home page after logging in. Click “Start Application” to enter application page as in the picture below.

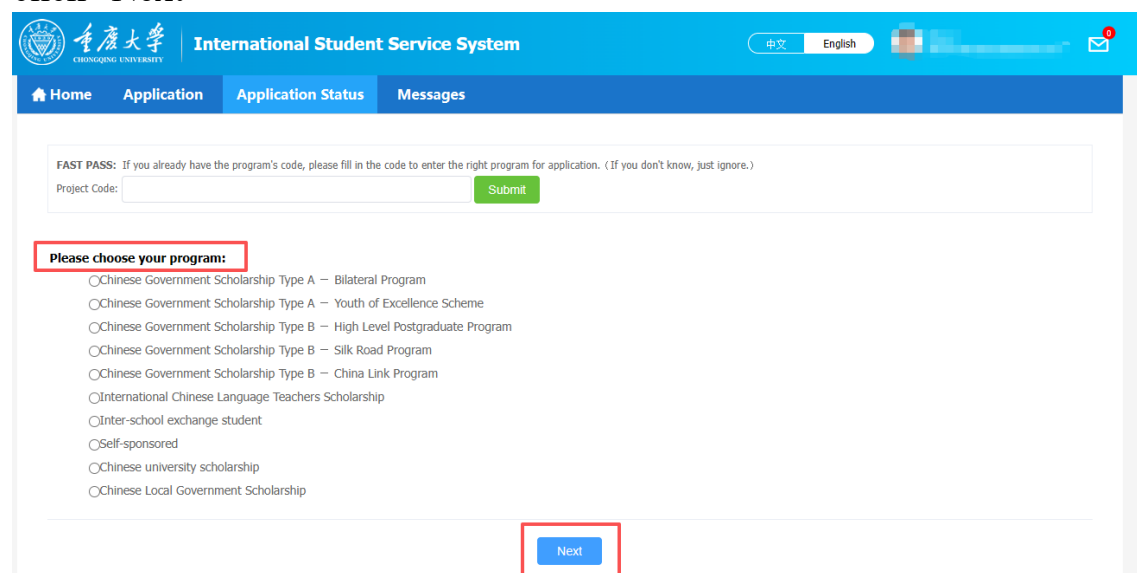


Read the application guidelines and click “Agree and Continue” as in the picture below.



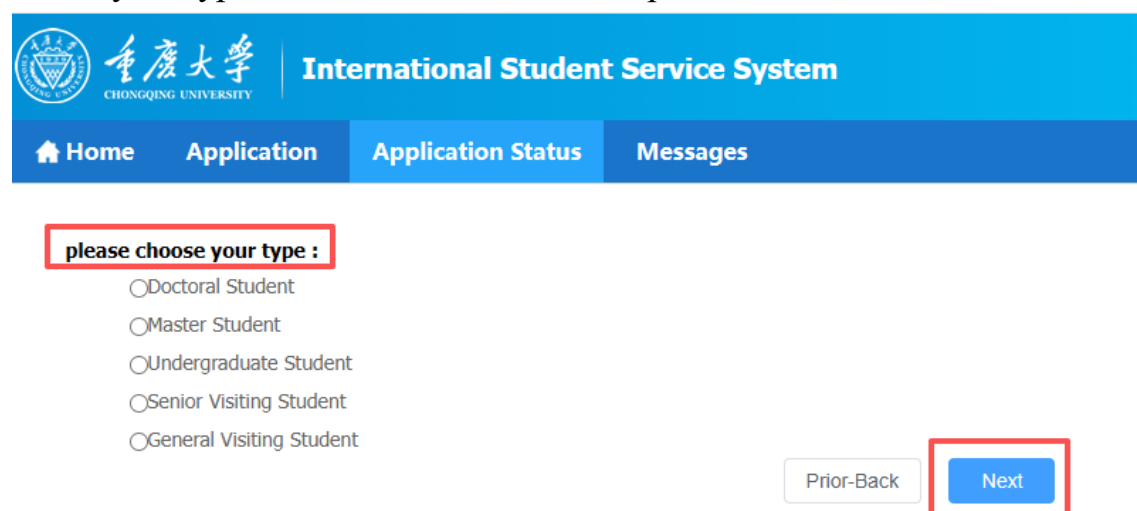
2) Select Funding Category

Select the program (funding category) you intend to apply for and then click “Next”



3) Select Admission Type

Select your type and click “Next” as in the picture below:



4) Select Specific Application Program

Filter programs by search: Select department, major, research area, and teaching language, then click “Find”;

Find your target program from the search results and click the “Apply” button on the right.

Query Option

Department: School of Foreign Languages and Cultures Major: Please choose

Area of Research: Language of Instruction: -Choose-

Find **Return**

Study Plan List [total:1]

Study Plan Name	Department	Major	Language of Instruction	Application Deadline(Beijing Time)	Notes	Operation
General visiting student	School of Foreign Languages and Cultures	Chinese language	Chinese	2024-12-17~2025-11-30	More Information Program	Chinese Language Apply

Displaying 1-1 of 1 items Per Page 20 items Page 1 of 1

5) Fill in Application Information

Step 1: Basic Information

Fill in basic information as required in the picture below. Click “Save and Next” to the next step.

Personal Photo Please upload your recent full-faced passport size photo (*.jpg, *.jpeg). **Add your photo**

*Family Name (as on passport): XXXX ☐ The family name field in the passport is empty

*Given Name (as on passport): XXXX ☐ The given name field in the passport is empty

*Marital Status: ☒ Unmarried ☐ Married

*Birth Date: 2017-11-20

*Place of Birth(as on passport): XXXXXXXX

*Highest Level of Education Completed/to be Completed: Bachelor

*Final Education Institution: XXXXXXXX

*Occupation: Student

Health Status: XXXXXXXX

*Are you Ethnic Chinese? ☐ Yes ☒ No
Ethnic Chinese refers to people who are of Chinese descent and were born in the host country and have acquired the nationality of the host country.

*Chinese Name: XXXX ☐ not have a Chinese name yet

*Gender: ☒ Male ☐ Female

*Nationality: Algeria

*Country or region of birth: Albania

*Native Language: English

*Religion: Christianity

*GPA for previous academic study: 4 / 5.0

*Employer or Institution Affiliated: XXXXXXXX

Hobby: XXXXXXXX

Current Location

*Whether in Chinese mainland now? ☐ Yes ☒ No

Passport

*Passport Type: Ordinary

*Passport No.: XXXXXXXX

*Passport Expiry Date: 2026-11-30

Save **Save and Next**

Attention:

- ✧ “*” means compulsory; if it is not filled then the application could not be saved.
- ✧ Personal photos must be official ID photos with **a white or blue background** (supported formats: *.jpg, *.jpeg).
- ✧ Personal information (passport name, gender, date of birth, nationality, place of birth, and passport number) must be consistent with the details on your passport. Otherwise, the visa application process may be affected.

Step 2: Study Plan

Fill in the study plan as required. Click “Save and Next” to the next step.

HomeApplicationApplication StatusMessages

Step 1
Basic Info

Step 2
Study Plan

Step 3
Education & Employment

Step 4
Additional Info

Step 5
Contact Info

Step 6
Upload Application Documents

Step 7
Preview and Submit

Study Plan General visiting studentChange Study Plan

Program: General Visiting Student

Department: School of Foreign Languages and CulturesMajor: Chinese language

Language of Instruction: Chinese

*Duration of Study: 2026-03-01–2026-07-15

Language Proficiency

Chinese Proficiency

*Language Proficiency: Intermediate A

*Level of HSK: HSK LEVEL 3scores: XX

*Level of HSKK: Primaryscores: XX

*HSK Test Score Report No.: XXXXXXXX

English Proficiency

*Language Proficiency: Intermediate B

*Certificate of English Proficiency: IELTS

*English Score: 90

Other Certificate:

*Certificate issue date: 2024-11-13

Other Language Proficiency: XXXXXXXX

Recommender

*Source: Internal students

*Name: XXXXXXXX

*Organization: XXXXXXXX

*Phone Number: *****
Example: +86-10-12345678

Nationality: Algeria

Address: XXXXXXXX

*Relationship with the applicant: XXXXXXXX

Mobile: XXXXXXXX
Example: +86-13612345678

*Email: xxxxxxxx@qq.com

Job Title: XXXXXXXX

Fax Number: XXXXXXXX

PreviousSaveSave and Next

Step 3: Education & Employment

Fill in at least 2 complete educational records (starting from high school) in

chronological order; Click “Add” to add more entries. Click “Save and Next” to proceed to the additional information section.

Home

Application

Application Status

Messages

1

Step 1

Basic Info

2

Step 2

Study Plan

3

Step 3

Education & Employment

4

Step 4

Additional Info

5

Step 5

Contact Info

6

Step 6

Upload Application Documents

7

Step 7

Preview and Submit

Educational Background

No.1

*Year Attended (From):

2017-09-02

*Year Attended (To):

2020-07-05

*School Name(Full Name):

XXXXXXXXXX

*Education Level:

Senior high

Country of the Institute:

Algeria

Field of Study:

XXXXXXXXXX

Delete

No.2

*Year Attended (From):

2020-09-02

*Year Attended (To):

2024-07-15

*School Name(Full Name):

XXXXXXXXXX

*Education Level:

Bachelor

Country of the Institute:

Algeria

*Field of Study:

XXXXXXXXXX

Delete

Add

*Have you ever studied online or offline at any institution in China?

☐ Yes
 ☒ No

Employment Background

*Do you have work experience?

☐ Yes
 ☒ No

*Have you ever worked in China?

☐ Yes
 ☒ No

Previous

Save

Save and Next

Step 4: Additional Information

Fill in family status, financial supporter and emergency contact information as in the following picture. Click “Add” to add items. Then click “Save and Next” to the next step.

Home
Application
Application Status
Messages

Step 1
Basic Info
Step 2
Study Plan
Step 3
Education & Employment
Step 4
Additional Info
Step 5
Contact Info
Step 6
Upload Application Documents
Step 7
Preview and Submit

Family

No.1

Relationship:
Father
Nationality:
Algeria
Phone Number:
XXXXXXXX
Position:
XXXXXXXX
Set as emergency contact
Delete

Name:
XXXX
Birth Date:
1972-11-14
Email:
xxxxxxxx@qq.com
Work Place:
XXXXXXXX

No.2

Relationship:
Mother
Nationality:
Algeria
Phone Number:
XXXXXXXX
Position:
XXXXXXXX
Set as emergency contact
Delete

Name:
XXXX
Birth Date:
1975-11-21
Email:
xxxxxxxx@qq.com
Work Place:
XXXXXXXX

Criminal Record

*Have you ever had a criminal record? ☐ Yes ☐ No

Financial Supporter (The guarantor should be an adult, willing to sponsor you to complete your studies. He or she may live in or outside China, generally should be parent.)

*Name: XXXX

Addr: XXXXXXXX

*Tel.: XXXXXXXX
Example: +86-10-12345678

Relationship with applicant: XXXXXXXX

*Organization: XXXXXXXX

Email: xxxxxxxx@qq.com

Guarantor in China

*Name: XXXXXXXX

*Mobile: XXXXXXXX
Example: +86-13612345678

*Phone Number: XXXXXXXX
Example: +86-10-12345678

*Email: xxxxxxxx@qq.com

Organization: XXXXXXXX

*Address: XXXXXXXX

Previous

Save

Save and Next

Step 5: Contact Information

Click “Save and Next” to move to “Upload Application Documents ” after filling in the contact info.

Home

Application

Application Status

Messages

Step 1
Basic Info

Step 2
Study Plan

Step 3
Education & Employment

Step 4
Additional Info

Step 5
Contact Info

Step 6
Upload Application Documents

Step 7
Preview and Submit

Permanent Address

*Street Address: XXXXXXXX

*Phone Number: XXXXXXXX
Example: +86-10-12345678

*City/Province: XXXXXXXX

Mobile: XXXXXXXX
Example: +86-13612345678

*Country(region): Algeria

*Zip Code: XXXXXXXX

Current postal address

☐ Same as the Permanent address ☒ Other

Personal Email: caoyujie1996@cqu.edu.cn

*Phone/Mobile Number: XXXXXXXX
Example: +86-10-12345678/+86-13612345678

*Address: XXXXXXXX

*Zip Code: XXXXXXXX

Facebook Account: XXXXXXXX

WeChat: XXXXXXXX

LinkedIn Account: XXXXXXXX

Twitter Account: XXXXXXXX

QQ: XXXXXXXX

DingTalk: XXXXXXXX

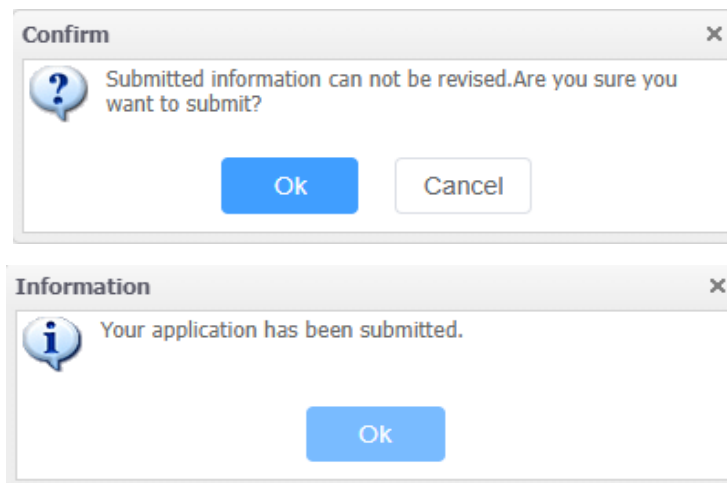
Skype: XXXXXXXX

Instagram: XXXXXXXX

Step 6: Upload Application Documents

Upload the required application materials **per the admission guidelines**.

If you confirm that all information is correct, click “Submit”. Please note that applicants will not be able to modify the application information after submission. Therefore, please ensure that all application information is accurate and all required documents have been uploaded before submitting the application.



7. Pay Application Fee

After submitting your application, complete the online payment promptly. Accepted payment methods include *WeChat Pay*, *Alipay*, and *Industrial and Commercial Bank of China (ICBC) debit cards*. **Applications without the application fee paid will not be processed.**

Home Application Application Status Messages

Study Plan: Self-sponsored - General Visiting Student - General visiting student
Application Status: Application Fee to be Paid Pay Application Fee Application No.: 20251100027 Financial Resources for Study: Self-Supporting

Application List [Total:2]

Application No.	Name/Passport No.	Chinese Name	College Major	IDegree	status	Time of Creation	Time of Modification	Operation
[Empty Row]								

重庆大学

CHONGQING UNIVERSITY

缴费平台

INTARAPRAIAK NAREERA (20251100116)

订单信息

订单号	23528605
交易日期	2025-11-17 12:01:42
币种	人民币
金额	400.0

友情提示:

1. 在线支付 支持境内20家银行的借记卡支付, 均不需要支付任何手续费
2. 在线支付 支持任意带银联标识的银行卡进行支付, 不需要支付任何手续费
3. 留学生及境外支付只能使用带visa或mastercard标识的境外卡在 VISA 进行支付, 不需要支付任何手续费

选择您的付款方式

合作银行:

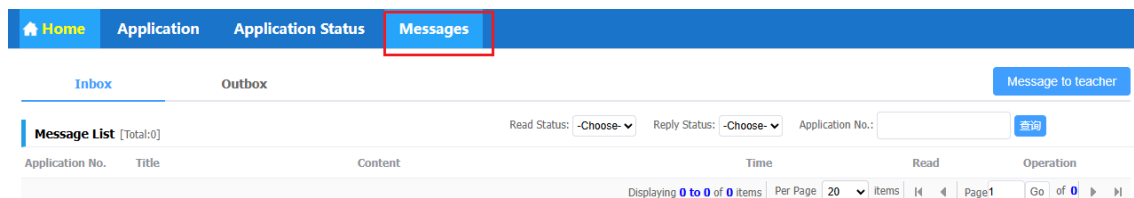
☒ 微信支付
☐ 支付宝
☐ ICBC 银联

上一步

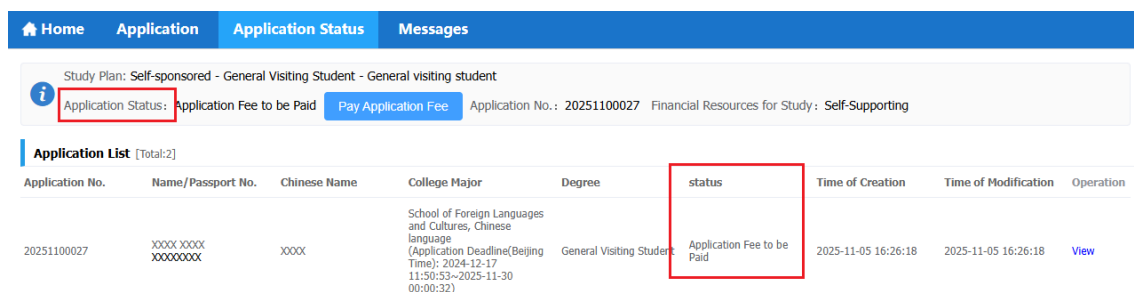
下一步

8. Monitor application status

The university may contact applicants via email to request revisions or supplementary materials. Therefore, after successful submission, please regularly check the in-system notifications and your registered email inbox.



Applicants may also check their application status in the system.



9. Reminder

It is recommended that each applicant submit only one application. Should there be any errors in the application, a need to modify the application category, or issues encountered while using the system, please send an email to admissions@cqu.edu.cn or call +86-23-65111001 for corrections. Do not submit duplicate applications.